

Minutes of Coigach Community Development Company Directors' Meeting

DRAFT MINUTES: Monday 26th October, 7pm, Coigach Community Hall

Present: Steve Husband (SH), Phil Shaugnessey (PS), Ann MacLeod (AAB), Iain Scott (IS), Iain Muir (IM), Julia Campbell (LDO), Linda MacLeod (Acting LDO)

Apologies – Anne Campbell (LDO), Alison Sinclair (Smokehouse Development Officer)

1. Declarations of interest

With the two renewable energy projects advancing towards the investment and construction phases formal interests have been declared by director SH and employees AS and JC (and AS as director of CWP) who are shareholders of Achiltibuie Common Grazings. Employee JC also declared an interest as a Board member of Highland Small Communities Housing Trust. These declarations of interest shall stand until further notice.

2. Minutes of last meeting

The minutes of the September meeting were approved subject to amendments, proposed by IS, seconded by AAB

3. Matters Arising

Dealt with under agenda items

4. FINANCE

- a) Finance procedures: when finalised to be approved by IFM and IS. Ongoing
- b) Invoices up to date on Quickbooks, ongoing. Action: JC/IS
- c) IS presented a finance paper "Management Accounts and Cash forecast to March 2017". IS was thanked for his work in producing the paper. IS to meet with A9 and Peter Muir to confirm figures. Action: IS
- d) The SSE contract to be checked to see what level of match funding is required. Action: IS
- e) Loan from Coigach Community Trust: A meeting was held with CCT to discuss repayment.
- f) Corporate Structure. IS has received responses to our queries from various companies. CCDC are awaiting response from HIE re assistance with fees before moving forward.

5. LAND AND HOUSING

Achiltibuie Schoolhouse:

Julia was thanked for all her hard work in securing the Schoolhouse to CCDC ownership. The lease is now to be agreed with HSCHT and, subject to funding being in place, we expect the refurbish to start in Spring 2016.

Smokehouse: Advice is being given to a potential tenant, and CCDC will do all it can to support a new business.

Path projects: Our application to SSF Heart of the Community Fund was unsuccessful, other funding to be sourced.

Action: LM

Piers and harbours: Awaiting response from HIE re funding for consultant

Acheninver Youth Hostel: JC to request SWT to keep CCDC informed of progress of the proposed sale. Action: JC

6. RENEWABLE ENERGY

Ben Mor Hydro: A number of critical issues were outlined by SH, and we are awaiting SEPA to come back with a decision on the level of hands off flow which will be critical to the viability of the project. GANTT chart to be requested from Locogen. Action: SH

Coigach Wind Power Ltd. Core samples of rock from the foundation site have been taken. Confirmation of the grid connection offer has been received for 11kv using the existing line, which will reduce costs significantly.

7. AOCB:

- a) Newsletter to be drafted. Action: LM and JC
- b) The AGM agenda was approved.
- c) CCDC expressed their disappointment that Coigach Community Council failed to form at their last AGM, and wish them success in their next attempt.
- d) New Directors – members of the community are encouraged to become Directors of the CCDC.
- e) Date of next meetings: Friday 27th November at 2pm, and Monday 11th January 2016 at 7pm.