

## **Directors' Meeting, Monday 17 December 2012 7.00 pm**

Present: Chair: Iain Muir (IFM), Ann Macleod (AAB), Maureen Fraser (MF), Ben Walton (BW), Iain Scott (IS), Richard Williams (RW) , LDOs: Peter Muir (PM) & Julia Campbell (JC) (from 8pm), Steve Husband (SH).

1. **Apologies:** Theresa Ross, Linda Macleod.

*IFM introduced new director Iain Scott and welcomed him to the board.*

2. **Minutes of 6 November** were proposed by AAB, seconded by MF.

3. **Matters arising:** *CALL list of potential Coigach projects drawn up by RW, PM & JC has been circulated to directors and passed on to Viv Halcrow for inclusion in HLF bid. MF has checked the Articles of Association in relation to electronic meetings. IFM will answer Stuart MacPherson's (HIE) letter relating to R Luyken's complaint about staff.*

4. **Land for housing:** *Steve Husband informed the meeting that a number of Achiltibuie crofters are willing to contribute soumings/commom grazings entitlement to apply for an apportionment big enough to accommodate community housing near Acheninver. SH will liaise with Housing Subgroup to make further enquiries. SH then left the meeting.*

5. **LDO Report:** *JC, along with IFM and PM attended a very informative and useful CAM event on 16<sup>th</sup>/17<sup>th</sup> November. LDO's have applied to SCVO/QM University for a 3<sup>rd</sup> Sector Intern. (They fund & recruit a student or graduate). JC & PM have attended CALL Steering Group meetings and Lottery Training Day organised by Viv Halcrow. JC has met with Irene MacKintosh, Citizens Online, and internet training classes will start in the new year. Soup & Sandwiches at Winter Fair went well and made £370 split with Abi Muir for her Project Trust fundraising effort. PM – (to be added).*

6. **2011/12 Accounts** prepared by A9 Accountants were approved subject to the changes discussed. To be signed then forwarded to Companies House.

7. **Land and Housing: Smokehouse:** Scottish Land Fund is possible option for purchase. Growing Community Assets fund is not appropriate as timescales do not suit. PM has received and acted upon useful feedback from Pam Noble (SLF) following submission of a draft application. PM to instruct lawyer to contact SIF's lawyer to clarify exact price and VAT situation of the Smokehouse. **Schoolhouse:** reply to draft submission for registration has been received. Application needs some additional information and tweaking prior to submission; Action JC to proceed with registration process. **Tanera:** (RW declared his interest and left the room). Analysis of Summer Isles Enterprise's accounts is being carried out by accountants funded by HIE. HIE have also provisionally approved funding for an options appraisal and have supplied a list of consultants that they are aware of. Action: JC & PM to prepare brief, confirm key dates and invite appropriately experienced consultants to tender. (RW returned once the Tanera discussion was over)

#### 8. **Community Energy:**

Company structure: it was confirmed that CCDC appoints directors to BMH, Coigach Wind Power directors are decided by members of CWP – currently only has one member and that is CCDC. Action: Draft agreement to be drawn up between CCDC and CWP stating that CWP must seek approval from parent company CCDC for certain actions eg. borrowing money. RJ Macleod engineers have visited BMH site: they preferred intake lower downstream than initially proposed but that would result in loss of head and income. As the proposed turbine house site will require a track running across neighbouring croft land: it is anticipated that BMH lawyer will contact resident crofter soon to invite comment.

9. **Piers & Harbours** – Steve Westbrook economic study is ongoing. JC met with Bill & Anne Baxter to discuss Old Dornie and update them.

10. **Finance:** Co-op bank account is now up and running though Santander account is being retained as it suits some projects. JC will contact Munro Ross at Highland Council to ask if he will accept single cheque for repayment of loan. IS will pass on cashflow template to BW.

11. **Correspondence:** RW responded to R Luyken's email.

12. **AOCB IFM** has asked **HIE** for assistance with governance training. Action: **JC/PM** to follow up with **HIE** and/or **DTAS**.

*Date of next meeting: Monday 21<sup>st</sup> January 2013, 7pm. The meeting closed 9.25pm.*