

Minutes of Directors Meeting Monday 20 May 2013 7:00 PM

Present: Richard Williams, Chair (RW), Iain Scott (IS), Theresa Ross (TR), Ann Macleod (AAB), Linda Macleod (LM), Ben Walton (BW); Peter Muir, LDO (PM), Julia Campbell, LDO (JC).

1. Apologies: Iain Muir, Maureen Fraser.

2. Minutes of Board Meeting of 4 March 2013 – proposed by LM, seconded by BW. April's meeting was inquorate.

3. Matters Arising: DTAS Training to be pursued: **Action JC.** Schoolhouse - application to register interest to be resubmitted: **Action JC.** A short email to offer transfer of schoolhouse was received from Bill Allan, Highland Council, but he declined a meeting to discuss the matter. Councillor Cockburn asked to be kept informed. Finance: consolidated accounts not required.

4. FINANCE: IS will draw up procedures for processing invoices: **Action IS.** Outstanding legal bill (due to challenge of AGM procedures by R Luyken) to be paid. **AGREED** to pay insurance by direct debit. Filing deadline for this year's CWP accounts is 16 September; 31 December for CCDC, but both to be done by accountants at the same time. **Action:** Preparation for accountants: CWP by PM, CCDC by JC.

5. LDO REPORTS: PM attended SHREC and a Community Hostel event in Birnam. Third Sector Intern has been appointed – other activities to be covered elsewhere on the agenda.

6. LAND AND HOUSING:

[Post minute comment: SYHA's lease with SWT comes to an end this year and SWT have approached CCDC to discuss its future. SYHA has written to CCDC (1) expressing their hope to explore future options with CCDC, one option being the transfer of the Achinver Youth Hostel to the community to be run as a future SYHA Affiliate Hostel; and (2) in a subsequent communication SYHA has informed us that the current lease will be reviewed annually until August 2015 while the future developments are being considered.]

Subcommittees were established to progress the growing number of issues; primarily to develop proposals on how to proceed in each case. Smokehouse subcommittee: IS, I. Muir, RW; Mark Irvine agreed to contribute. Sheila Green and smokehouse staff member to be approached. Schoolhouse subcommittee: AAB & Maureen; a number of community members, including Karen Peach from Coigach Community Council to be approached. Youth Hostel subcommittee: TR, LM; Alison Sinclair to be approached. It was suggested SYHA be asked to renew the lease for another year to allow time for local discussions. With particular reference to the smokehouse subcommittee (/project management team) RW suggested the subcommittees should present to the full committee the powers they may require.

7. STAFFING: One expression of interest was received for the smokehouse development officer post; the funders have asked for the post to be re-advertised. It was agreed to change the title to Achiltibuie Business Development Officer. Kati Venho has been appointed as our Third Sector Intern for the summer and will start in June. LDO Job Share: **Action:** PM to send his resignation to JC.

8. COMMUNITY ENERGY: Wind: First payment for grid connection has been made. Land agreement with SWT is underway and once finalised we can proceed to planning. **Action:** PM will review our choice of turbines at All Energy Conference & Exhibition in Aberdeen. **Hydro:** A further engineer to look at two possible intake sites. Gordon Robertson hosted a drop-in consultation event at the hall in March.

9. PIERS AND HARBOURS: Action: JC to request that John Porteous includes suggestion/ recommendations for stop-gap repairs to the piers that would prevent deterioration but be relatively achievable.

10. AGM: Proposed date Monday 28 October **Action:** JC to book hall. **Action:** AAB, JC and MF to discuss procedures and have draft ready for next meeting.

11. CORRESPONDENCE: Enquiry from member of the community requesting use of part of the smokehouse. It was agreed it was too early to make a commitment to any one individual. It was agreed to encourage potential users to put their ideas/requests for use of the building in writing - and to keep them informed. [Post minute comment: also one formal request received from a local businessman for a meeting with CCDC to talk about the smokehouse].

12. AOCB: It was agreed to produce a new newsletter (including paper version for shops, library, holiday homes etc). **Action: JC** to prepare draft and also investigate Mail Chimp.

As part of the land agreement with SWT a **Back Letter** confirming SWT's eligibility to apply for co-funding of local projects from turbine income was presented. It was unanimously **AGREED** (by show of hands) and the letter was signed by the chair.

DATE OF NEXT MEETING Monday 17 June.
8:45PM

Meeting ended