

Minutes Coigach Community Development Company

Directors' Meeting 08 August 2016, Coigach Community Hall.

Present: Phil Shaughnessy (PS), Iain Muir(IFM, Chair), Ann Macleod(AAB), Iain Scott(IS)

Attending: Julia Campbell (JC LDO), Anne Campbell(AAC LDO) Rich Williams(CALL Partnerships Scheme)

Declarations of interest: With the two renewable energy under construction formal interests have been declared by director SH, Alison Sinclair (Coigach Wind Power Ltd) and JC who are shareholders of Achiltibuie Common Grazings.

1. The Chair welcomed all and invited RW to update the directors on the latest information from CALLP.
2. **CALLP:** Following approval of the second phase of HLF funding for 5 years to deliver the 28 projects. The Scheme Manager is Rich Williams 3 other posts as yet to be appointed, Woodland Manager, Education Manager and Assistant Scheme Manager and hopefully 2 more posts. CALLP Steering Group will meet quarterly and the Scheme Delivery Committee will meet every two months. An LDO will attend. The individual projects were discussed by the board. CALLP will have a presence at the fund raising tea (Sept 3) for the repair of the target in Achlochan which is part of the Achlochan Coastal Heritage Project.
3. **Minutes:** The minutes of the last meeting were accepted and approved. Proposed by IS and seconded by AAB.
4. **Finance:** The management accounts will be distributed and submitted monthly. The directors discussed CCDC adopting charitable status and the benefits of supporting local enterprises. Action: JC to contact DTAS re advice on finance structure
5. **Broadband:** UCT has set up Highland Community Broadband to deliver superfast broadband to Ullapool and outlying areas. Action: AAC to notify Coigach working group to progress
6. **Land & Housing:** Achiltibuie Schoolhouse: final raft of funding is in place and the contractor and architect have agreed that the work begin on the 23 August. There will be an opportunity for a young person, interested in the trades, to take up a position on a Trainee Placement for 20 weeks. Action: IS to meet Susan Hunter HSCHT. Smokehouse: The board discussed the prospect of a potential new tenant that would give strength to the possibility of further funding. Action: LDOs – Template for Commercial Property Rent, Arrange rates and rents and electricity. Contact DTAS about small business advice. Proposed upgrade of laundry in lieu of rent.
7. **Piers & Harbours:** IFM to contact HIE, HC to procure professional agent to look at funding and inform Pier Users' Group
8. **Renewables:** BMH: RJ Macleod has been advertising jobs and some accommodation has been found. The project is progressing. CWP: project on course; currently awaiting valuation from Savills as a key step in securing commercial funding. Turbine supplier confirmed following evaluation of options.
9. **CALL Partnership Scheme:** Successful announcement: see item 1.
10. **Drumrunie:** Action: AAB contact HC
11. **AOCB:** Business Advice: a number of business have approached CCDC for advice. Action: LDOs to approach Business Gateway to enquire about running business courses in Achiltibuie. Disclosed Pension Schemes to be in place by April 2017. Action: JC to contact Tim Wright re pensions
12. **Date of next meeting: 12 September 2016 2pm, Community Hall**