

Draft Minutes of Coigach Community Development Company Directors' Meeting

DRAFT MINUTES: Friday 27th November, 12 noon, Coigach Community Hall.

Present: Iain Muir (IFM), Iain Scott (IS), Steve Husband (SH), Ann MacLeod (AAB), Julia Campbell (JC, LDO), Linda MacLeod (LM, Acting LDO). Declarations of interest: With the two renewable energy projects advancing towards the investment and construction phases formal interests have been declared by director SH and employees AS and JC who are shareholders of Achiltibuie Common Grazings

Apologies – Anne Campbell (LDO), Alison Sinclair (AS, Smokehouse Development Officer), Phil Shaugnessey (PS)

1. Appointment of Chair and Vice-Chair. IM was proposed as Chair by SH, seconded AAB. IS was proposed Vice-Chair by AAB, seconded by IFM
2. The minutes of the September meeting were approved subject to amendments, proposed by IS, seconded by AAB
3. Matters Arising: dealt with under agenda items
4. FINANCE
 - a) Finance procedures: when finalised to be approved by IFM and IS. Ongoing. **Action: IFM and IS**
 - b) IS presented an updated version of the finance paper "Management Accounts and Cash forecast to March 2017" and talked the Board through it. JC to check with Peter Muir and AS to make sure there are no outstanding fees to pay to EST or any other outstanding loans. Iain was thanked for the paper, which will be circulated monthly. **Action: JC, IS**
 - c) Loan from Coigach Community Trust: A letter was received from CCT. IM to respond, and to invite one of the CCT Trustees to become a CCDC Director. **Action: IFM**
5. CORPORATE STRUCTURE. A quote is awaited from Harper MacLeod for the 2nd stage of the process. Action: IS
6. LAND AND HOUSING

Achiltibuie Schoolhouse: The lease and minute of agreement are ready to be signed. Funding application to the HC Ward Discretionary Fund to be submitted, and crowdfunding investigated further. A garden 'clear out' day to be arranged for Sat 12th. **Action: JC, LM**

Smokehouse: A reply was received from the Scottish Land Fund deeming electrical work an allowable expense. AS to accept the electrical quote so that the tenant can move into the building as soon as possible. **Action: AS**

Acheninver Youth Hostel: SWT have issued a statement to say that they are exploring various options. JC met with Boyd Alexander and Mark Foxwell to discuss. Thus far CCDC have channelled 20+ expressions of interest to SWT. CCDC to write to SWT expressing our desire to see the continuity of the hostel as a tourism facility maintained, and to suggest a decision be made by the end of January 2016 for the benefit of the Coigach area. **Action: JC**
CCDC have been approached by a member of the community for assistance in securing a croft and support has been offered.

7. PATH PROJECTS

The CALLP Partnership Agreement has been signed. CALLP have submitted their 2nd stage application. Funding continues to be sought for the Coigach path projects. **Action: LM**

8. PIERS AND HARBOURS

An email was received from Ingrid Galbraith at HIE, AAB to discuss the points raised with Richard Williams and respond. **Action: AAB**

9. RENEWABLE ENERGY

Ben Mor Hydro: A meeting was held on the 25th November. The contractors have cut the cost of their tender and are taking on risk for some of the ground conditions, which means BMH do not have to. GANTT chart to be requested from Locogen: Ongoing. **Action: SH**

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Coigach Wind Power Ltd: A meeting was held with Stuart Reid of Locogen, who was here with Enercon to look at the suitability of the road for transportation, all is progressing well. SH to ask Stuart Reid for crane dimensions to give to PS. **Action: SH**

Eilidh Ross from Inksters solicitors attended a common grazings committee meeting to give advice to shareholders re the land compensation fee. The grazings Clerk requested an information sheet to give on request to shareholders, LM to draft. **Action: LM**

AOCB:

- a) Website to be updated. **Action: JC, LM**
- b) New Directors. Two members of the community have indicated they would be happy to be co-opted as Directors. **Action: LM, SH**
- c) Membership. Process to be put in place to ensure membership fees are paid. **Action: JC, LM**
- d) Community Broadband. Calum Stiven from Community Broadband Scotland to be asked to host a meeting. **Action: JC, LM**
- e) A member of the community has approached CCDC for advice on starting a business in the area. **Action: JC, LM**
- f) Drumruinie. Project to be revisited. Landownership to be established. **Action: AAB**
- g) A group of Norwegians from the Fosen Business Alliance visited on the 25th November, they are keen to make links and have a particular interest in the seafood sector.
- h) Date of next meeting: Monday 11th January 2016 at 7pm.