

Coigach Community Development Company Directors': Minutes

29 May 2017 Coigach Community Hall, 7pm

Present: Iain Muir (Chair IFM), Iain Scott (IJGS), Phil Shaughnessy (PS), Ann Macleod (AAB),

Attending: Anne Campbell (AAC), Julia Campbell (JC)

1. Welcome, and apologies from Alison Macleod and Steve Husband
2. The minutes of the April 24th meeting were approved. Proposed by PS and seconded by AAB.
3. Matters arising: to be dealt with as they appear on the agenda.
4. Finance:
 - a. April 2017 Management accounts were circulated. It was agreed that CCDC request that CWP repay £10,000 loan plus interest to CCDC. Files have been submitted to A9 Accountancy and the accounts are nearing completion. **Action: IFM to arrange CWP meeting.**
 - b. **CCDC conversion to charity: Action: IJGS and IFM to contact Harper Macleod for advice re letter from OSCR.**
 - c. CWP Forecast IJGS is working on.
 - d. Coigach Community CIC forecast. **Action: IJGS/IFM to check procedure for repayment of CARES post consent loan.**
 - e. Assetz Loan: copy of generation statement and EDF invoice to be sent to Assetz (monthly).
Action: JC
 - f. Wind turbine electricity generation stats have been received, EDF to be invoiced for April.
Action: JC
 - g. CAM Monitoring: now funded direct by Scottish Government, report to be submitted to HIE by 31 May. **Action: JC/AAC**
 - h. Companies House Access: JC now has access to all four companies and has login details.
 - i. CCDC Trading now has access to online banking.

5. **Renewables:** Coigach Community CIC: the final payment is due to Realise once snagging issues have been resolved. CWP Action JC/AAC/AAB to organise celebration/party and compile list of invitees. JC/AAC to circulate doodle poll with suggested June/July dates.
Local Energy Scheme: Decarbonisation, decentralisation, digitisation: IFM, CARES and Locogen held conference call to discuss. **Action PS will ask about Ullapool Harbour charging point. JC/AAC to investigate others.** There is possibility that CARES might fund a feasibility study/options appraisal for local energy use.
6. **Broadband.** HCB are progressing with installation.
7. **Newsletter:** AAC/JC will issue monthly bulletins to UN providing there something interesting to report.
8. **Land and Housing:** Schoolhouse - it was agreed that any remaining budget should be used for painting/gate or wall repairs. Action: JC. Smokehouse – it was suggested that the smokehouse is let to CCDC Trading to comply with charitable aims. Action: AAC to check with SLF that that is allowed within their funding conditions. Action: PS to as Kevin Peach at UHT for advice regarding commercial lease. Alison Macleod's proposal was discussed and it was agreed to meet at smokehouse on Wednesday 31st to discuss it with her.
9. **Piers and Harbours:** Richard Williams is arranging a PUG meeting to gauge opinion on Old Dornie pontoon proposal. AAB will pursue THC/Tony Usher regarding survey.
10. **Drumrunie Junction:** Investing in Ideas (lottery funding) application for landscape architect is nearly complete and will be submitted shortly. Action: AAC
11. **CALLP:** Launch and open day is on Saturday 3rd June at Glencanisip Lodge. Projects are progressing. AAC has prepared a letter to SSE to inform them that as the Polbain Path cannot proceed, funding will not be required at this stage. Boyd Alexander (new scheme manager) will be visiting Coigach next Wednesday.
12. **AOCB:** Suggested date for AGM: Monday 20th November. AAC/JC to forward any correspondence relating to Old Dornie to PS.
13. **Dates of Next meetings:** Monday 10th July and Monday 28th August, both 7pm in the hall. Action JC to book.

Prop AAB, Second PS