

**Coigach Community Development Company
Directors' Meeting
Monday 26th March 2018 7pm
Coigach Community Hall, Lounge**

Present: Iain Muir (IFM), Iain Scott (IS, Chair), Richard Williams, Ann Macleod (AAB), Phil Shaughnessy (PS). In attendance: Julia Campbell (JC, LDO), Abigail Anne Campbell (AAC, LDO)

Apologies: Alison Macleod

Declarations of interest: with the wind turbine operational formal interests have been declared by directors Steve Husband, Alison Sinclair (Coigach Wind Power Ltd and Coigach Community CIC) and Julia Campbell who are all share-holders of Achiltibuie Common Grazings. JC is also on the board of Highland Small Communities Housing Trust. A number of directors are pier users.

1. Welcome.
2. Minutes: Approved with minor changes. Proposed by AAB, seconded by RW.
3. MA: will be covered in the agenda
4. Finance:
 - No CCDC management accounts as there were some unexpected deduction from the HIE grant that might impact the forecast. **IS to resolve**
 - The directors of Coigach Community CIC intimated that they had just approved a process to Gift Aid the company's profit to CCDC. It was expected to be between £85k and £90k.
 - On the basis that the above receipt came in the Directors agreed to transfer £17.5k to the operating account to cover ½ of the annual overheads cost of running CCDC. The other half of the costs being covered by a grant from HIE.
Action IS
 - On the basis that the above receipt came in the Directors agreed to repay the CCT loan. **Action IS/ LDO**
 - New Royal Bank will set up for online banking
5. Governance: Action:
 - Charitable giving – PS, SH & IFM had very successful trip to investigate good community income distribution models. Action: IFM to write up notes. Action: PS, RW, SH & AAB to set up steering group for community grants.
6. Renewables:
 - BMH: no issues to report, keep account of future earnings
 - Coigach Community CIC: Two information events in Achiltibuie and Ullapool. Action: RW to speak to SWT press officer. Action: to find technicians for wind turbine.
 - Community Energy: Alex Schlicke from SCENE to give community presentation.
7. Land & Housing:
 - Local housing needs analysis required. Action: LDO investigate CR to Buy
 - Smokehouse: needs tidying and smartening up. Action: IFM, PS, SH to set-up working party to detail list of jobs. The Smokehouse is being let and in the process of setting up legal document.

- Schoolhouse needs valuation for insurance purposes
8. Piers & Harbours: AECOM to present updated and costed drawings to the community. Total cost £1.4m. RW to meet with Colin Howell, THC, Head of Infrastructure and Tony Usher, THC, Harbours Manager. Action: RW to complete & submit EOI to FLAG.
 9. CALLP: projects proceeding
 10. Logo and Branding: LDO to thank Valerie Hodgkinson
 11. AOCB:
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 12. Date of next meetings: