



Coigach Community Development Company

Minutes of Directors' Board Meeting

Date: Monday 7th January 2019

Present: Iain Muir (Chair, IFM), Iain Scott (Vice Chair, IS) Ann Macleod (AAB), Richard Williams (RW), Seumas Hitchings (SHi), Ben Walton (BW), Phil Shaughnessy (PS), in attendance LDO Julia Campbell (JC)

Declarations of interest: with the wind turbine operational formal interests have been declared by directors Steve Husband, Alison Sinclair (Coigach Wind Power Ltd and Coigach Community CIC) and Julia Campbell who are all share-holders of Achiltibuie Common Grazings. JC is also on the board of Highland Small Communities Housing Trust. A number of directors are pier users. Julia Campbell and Steve Husband also declared an interest in Acheninver Footpath.

1. Welcome and Apologies: As the first since the AGM, AAB as Company Secretary opened the meeting and the board was elected as follows:

Chair: Iain Muir, nominated by PS, seconded by BW

Vice Chair: Richard Williams, nominated by PS, seconded by BW

Finance Director: Iain Scott, nominated by IFM, seconded by PS

There were no apologies and Iain Muir took over as chair of the meeting.

2. Minutes of Last meeting; Minutes of November 19th Prop by AAB, Sec RW. (the December meeting was cancelled).

3. Matters Arising: will be dealt with as they appear on the agenda.

4. Finance:

a. Coigach Community CIC: requires a meeting (following this) to agree transfer of cash to CCDC

b. CWP Ltd Nothing to report.

c. CCDC Trading Ltd:

- Invoices have been raised to SSF. CCDC Trading to write to CCDC as rent from CCDC Trading will be delayed until SSF payment is received.

d. CCDC (IS has drafted a payment policy which the board agreed to adopt. IS will lead an information session to explain how he prepares the management accounts.

e. Community Grants: Policy to be updated to reflect discussion and allow for flexibility.

Work Plan

1. AFFORDABLE HOUSING

Land near Island View: JC/PS to contact Scottish Water regarding the Compulsory Purchase referred to on the displayed on their track.

Schoolhouse – Two quotes received for windows and it was decided to accept Norscot's.

Site for sale – It was agreed to note interest and to ask HSCHT and THC Planning for advice.

Housing Needs Survey: the proposed survey template was approved and it was agreed that a covering letter would clarify it for non-residents and those already in suitable housing. It was agreed to offer £25 for prize draw. SHi declared an interest as a schoolhouse resident.

2. PIERS AND HARBOURS

Coigach Piers & Harbours Group was established at a well-attended meeting on 17th December 2018. It was agreed that DM could devote CCDC time to supporting the group.

3. COIGACH & ASSYNT LIVING LANDSCAPE (CALLP).

Acheninver Path – Keith Mackay OATS is making a site visit on Friday 11th January. DW & RW will meet him on site.

Foxpoint Path – awaiting results of path survey.

The Soil Beneath Our Feet – it was agreed to arrange a meeting with Joe Peach and Abigail Anne Campbell to discuss Year 3 onwards. Action: LDOs. Ongoing.

4. SMOKEHOUSE BUILDING

Ongoing discussions with SSF to agree a lease.

5. GRANT GIVING

CCDC will fund the open day organised by Christine McCallum & Anne Macleod by paying suppliers direct.

6. NEW DEVELOPMENT PLAN

Saturday 19th January is confirmed date for open day, Kate McKinley will lead discussion session. Achiltibuie Parent Association are holding a fundraiser Burns Lunch to coincide with our day.

7. RENEWABLES It was suggested we erect information plaques and to approach Ullapool Men's Shed to ask if they would be willing to make.

8. FINANCE – appears as Item 8 on workplan but is discussed above.

9. ADMINISTRATION

JC to chase up RBS Credit Card so website can be upgraded.

10. OTHER MATTERS OF INTEREST TO CCDC/AOCB

NWH Geopark – it was suggested that Achiltbuie Tourist Association be involved in discussion about new road signs.

It was noted with regret that the Saturday bus service from Ullapool has been withdrawn.

Date of next meeting: Monday 25th February 7pm